

Garthorpe and Coston Parish Council

Draft minutes of the Ordinary Parish Council meeting of Garthorpe and Coston Parish Council held at St Andrew's Parish Church, Coston on Monday 14th August 2023 at 7.00pm.

Present Cllr Graham, Cllr Mc Grath and Cllr J Wallace.

Also present the County Cllr Lovegrove and the Clerk, Anne Daly.

The meeting opened at 7.00.

1. To elect a Chairman for 23/24.

It was RESOLVED to elect Malise Graham as Chair for 23/24.

2. Apologies - to receive and approve reasons for absence.

All Councillors present.

3. To receive declarations of interest and any applications for dispensation under the Localism Act 2011.

There were no declarations of interest.

4. To receive and approve for signature the Minutes of the Parish Council meeting held on 4th April 2023.

It was RESOLVED to approve the minutes of the Parish Council meeting held on 4th April.

5. To receive a report from Borough, County and Parish Councilors.

Cllr Graham – Borough had been quiet since the elections. Conservatives had lost overall control.

Cllr Lovegrove – More money being found to repair roads and potholes. County trying to plant a tree for every resident in the County of the 4 years of current Council. There is a scheme available to help to help people with heating and insulation.

6. To ratify the renewal of the insurance with BHIB at a cost of £216.43.

It was RESOLVED to renew the Insurance Cover at the current level with BHIB at a cost of £216.43. We were unable to do this earlier as the Council was inquorate from the elections, until MBC had a full Council meeting at the end of July and appointed a Councillor.

7. To resolve to defer the review of the following documents specified in Standing Orders for review at the annual parish council meeting to a later meeting:

- a. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**
- b. Review of inventory of land and other assets including buildings and office equipment.**
- c. Review of the Council's and/or staff subscriptions to other bodies.**
- d. Review of the Council's complaints procedure.**
- e. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);**
- f. Review of the Council's policy for dealing with the press/media.**
- g. Review of the Council's employment policies and procedures.**

It was RESOLVED to defer the above items to a later meeting.

8. Finance

- a) To receive the Internal Auditors report and consider any actions resulting from it. (Appendix 1).**

It was RESOLVED to note the Internal Auditors report.

- b) To review and agree the Certificate of Exemption – for Annual Governance and Accounting Return. (Appendix 2).**

It was RESOLVED to approve the Certificate of Exemption.

- c) To consider and approve the bank reconciliation and explanation of variances. (Appendix 3).**

It was RESOLVED to approve the bank reconciliation and explanation of variances.

- d) To consider and approve the Annual Governance statement for 2022-23. (Appendix 4).**

It was RESOLVED to approve the Annual Governance Statement for 2022-23.

e) To consider and approve the Annual Accounting statement for 2022-23. (Appendix 5)

It was RESOLVED to approve the Annual Accounting Statement for 2022-23.

f) To appoint a Councillor other than the Chairman to verify bank reconciliations in accordance with financial regulations.

It was RESOLVED to appoint Cllr McGrath to verify the bank reconciliations.

g) To agree the accounts for payment. (Appendix 6)

It was RESOLVED to approve the following accounts for payment.

- Moores £48 -first reminder AGAR.
- Moores £48 – second reminder AGAR.
- Melton Borough Council - £85.63 – cost of May election.
- Anne Daly – Salary - £300 – 3 months salary to end of June.
- HMRC - £75.00 – tax on above.
- BHIB - £216.43 – Insurance
- LRALC - £135.60 – subscription.
- LRALC – Internal Audit fee - £100.

9. To receive an update on the defib.

It was RESOLVED the Clerk would contact Oliver Newton to ask if he was still planning to install one and to obtain prices for ones that didn't require a electric supply.

10. To receive an update on the Speed Indicator Device.

Councillor Lovegrove to ask the Officer to do a site visit.

11. To discuss the future of Garthorpe and Coston Parish Council.

It was RESOLVED to contact Buckminster PC to see if they may be interested in a merger. Clerk to contact MBC to find out what is involved in the process. To be discussed further at the next meeting.

12. AOB

Question asked of Cllr Lovegrove regarding the state of the bridleway at the top end of Coston.

13. To confirm date of next meeting(s).

Date of next meeting - Tuesday 3rd October 2023 - 7pm.

The Chairman thanked everyone for attending and closed the meeting at 7.55pm.

CLOSE